

**NORRIS PUBLIC POWER DISTRICT
Board of Directors Regular Meeting
Wednesday, December 6, 2023**

I. Call To Order

The regular meeting of the Norris Public Power District Board of Directors was held at the Beatrice District Office, located at 606 Irving Street, Beatrice, Nebraska on December 6, 2023. President Hentzen called the meeting to order at 1:00 p.m. and announced that the District abides by the Nebraska Open Meetings Act and a copy of the Act is available for review by anyone present at the meeting. President Hentzen advised the Board that the Statutory Notice of the meeting had been published and that an Attendance Sign-in Sheet is available for public visitors.

II. Pledge of Allegiance

The pledge of allegiance to the United States flag was recited.

III. Roll Call

Administrative Coordinator Emily Shockley called the roll.

Board Members Present: Todd Buel, Rodney Heinrichs, Dennis Hentzen, Stewart Huneke, Mark Knobel, Gary Kroese, Kenny Myers, John Novotny, Tom Sieck, Bruce Tegtmeier, Berneal Warner

Board Members Absent: None

Present Employees: Brue Vitosh, Jerry Enns, Michelle Junker, Trevor Wehrer, Emily Shockley

Attorney: Ellen Kreifels

Present Guests: Steven Baillargeon, Monolith Director of Commercial Development and Anna Wishart, Monolith Director of Government Affairs

IV. Approval of Previous Board Meeting Minutes

To approve the minutes of the November 1, 2023 Board meeting. Passed with a motion by Mark Knobel and a second by Kenny Myers. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

V. Public Comments

There were no comments.

VI. General Manager and Department Reports

VI.A. General Manager Report

Trevor Wehrer provided the Safety and Training Report.

Bruce Vitosh provided the Personnel Report and highlights of the General Manager Report.

VI.B. Proprietary Customer Information

Michelle Junker reviewed the Summary of Revenues for October 2023 in comparison to October 2022.

VI.C. Financial Statements

Michelle Junker presented financial information for the month of October 2023. Operating revenues for the month ending October 2023 were \$6,632,090 in comparison to the budget of \$6,601,328. Year-to-date operating revenues were \$78,745,254 in comparison to the budget of \$76,557,942. For the month ending October 31, 2023, net margins were \$156,644 in comparison to a budget of \$228,874. Year-to-date net margins were \$7,424,329 in comparison to a budget of \$8,251,339. Total cash and investments on October 31, 2023 were \$29,966,044.

VI.D. Finance and Accounting Report

Michelle Junker provided highlights of the Finance and Accounting Report.

VI.E. Engineering Report

Jerry Enns presented highlights of the Engineering Department Report

VI.F. Operations Report

Trevor Wehrer presented highlights of the Operations Department Report.

Approval of the General Manager and Department Reports including the check listing, outgoing wire transfers and credit card statement for October 2023. Passed with a motion by John Novotny and a second by Berneal Warner. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

VII. Approval of Purchases \$125,000-\$250,000

VII.A. None

VIII. Approval of Formal Bids

VIII.A. Bid #23-3 Distribution Transformers

Jerry Enns presented one bid received from RESCO for distribution transformers. Enns provided an overview of historical bid information as a price comparison. Enns recommended approving the bid from RESCO, for 1,160 ERMCO distribution transformers, in the amount of \$2,497,387.50, plus applicable sales taxes.

To approve bid #23-3 for 1,160 ERMCO distribution transformer, from RESCO, in the amount of \$2,497,387.50, plus applicable sales taxes. Passed with a motion by Gary Kroese and a second by Stewart Huneke. Roll call vote. Bruce Tegtmeier: Abstain (With Conflict), Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Berneal Warner: Yea

IX. Directors' Report

IX.A. Nebraska Rural Electric Association (NREA)

Stewart Huneke, Michelle Junker and Bruce Vitosh provided reports from their respective NREA Committee Meetings that were held on November 29, 2023 in Kearney. Directors who attended the NREA Annual Meeting in Kearney from November 30 through December 1, 2023 reported on highlights and significant takeaways from the meetings.

IX.B. Rural Electric Supply Cooperative (RESCO)

Bruce Tegtmeier reported that the Nebraska Manager-Director position is open on the RESCO Board of Directors. Tegtmeier also provided an update on RESCO operations.

IX.C. Comments

Bruce Vitosh presented the Board with the District's Triennial Sustainability Report.

Bruce Vitosh provided an overview on the creation of a Norris Leadership Development Program, a Norris Employee Development Program, and a Norris Onboarding Program. Vitosh recommended that the Board's focus at the next annual Strategic Planning Meeting focus on the employee initiative. The consensus of the Board was that Great Coops be contacted to facilitate the Director's Strategic Planning Meeting in 2024.

X. Unfinished Business

X.A. None

XI. New Business

XI.A. Annual Hearing Test and Forklift Training by Rural Comprehensive Care Network

Discussion was held regarding Rural Comprehensive Care Network of Crete, Nebraska performing hearing tests and forklift and skid steer training for the District in 2024.

Director Huneke disclosed that there is a conflict of interest since Director Huneke is an employee of Rural Comprehensive Care Network.

Director Huneke did not participate in discussions regarding this topic by excusing himself from the meeting.

To authorize management to use Rural Comprehensive Care Network to perform hearing tests and forklift and skid steer training in 2024. Passed with a motion by Bruce Tegtmeier and a second by Rodney

Heinrichs. Roll call vote. Stewart Huneke: Abstain (With Conflict), Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

XI.B. Monolith Update

Anna Wishart, Director of Government Affairs and Steven Baillargeon, Director of Commercial Development provided an update on Monolith operations.

XI.C. Crab Orchard Substation Property

Jerry Enns presented information on the transfer of the Crab Orchard substation property to Jerry R. Wagner and Marcia K. Wagner. The Wagner's have agreed to accept the property as is, with the understanding that the substation concrete and fence will not be removed by Norris, In addition, the Wagner's will provide Norris with an easement for an NPPD power line that will cross the property and pay for legal and filing fees to transfer the property to the Wagner's.

To authorize management to transfer the Crab Orchard substation property to Jerry R. Wagner and Marcia K. Wagner. Passed with a motion by Stewart Huneke and a second by Mark Knobel. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

XI.D. District Rate Schedule Revisions

XI.D.a. Rate 5 - Annual Service

Michelle Junker presented revisions to Rate Schedule 5 - Annual Service.

To approve proposed revisions to Rate Schedule 5 - Annual Service. Passed with a motion by Kenny Myers and a second by Tom Sieck. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

XI.D.b. Rate 19 - Municipal Street Lighting

Michelle Junker presented revisions to Rate Schedule 19 - Municipal Street Lighting.

To approve proposed revisions to Rate Schedule 19 - Municipal Street Lighting. Passed with a motion by Rodney Heinrichs and a second by John Novotny. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

XI.E. District Service Regulation Revisions

XI.E.a. 100 - Application for Electric Service

The Board reviewed revisions to District Service Regulation 100 - Application For Electric Service.

XI.E.b. 200 - Billing Responsibility and Payment

The Board reviewed revisions to District Service Regulation 200 - Billing Responsibility and Payment.

XI.E.c. 300 - Residential and Commercial Security Requirements

The Board reviewed revisions to District Service Regulation 300 - Residential and Commercial Security Requirements.

XI.E.d. 400 - Security Requirements for Large Power Customers

The Board reviewed revisions to District Service Regulation 400 - Security Requirements for Large Power Customers.

XI.E.e. 700 - Customer Service Charges

The Board reviewed revisions to District Service Regulation 700 - Customer Service Charges.

XI.E.f. 800 - Customer-Owned Generation

The Board reviewed revisions to District Service Regulation 800 - Customer-Owned Generation.

XI.E.g. 1100 - Line Extensions

The Board reviewed revisions to District Service Regulation 1100 - Line Extensions.

XI.E.h. 1200 - Temporary Service

The Board reviewed revisions to District Service Regulation 1200 - Temporary Service.

XI.E.i. 1500 - Distribution Line Right-of-Way Easements

The Board reviewed revisions to District Service Regulation 1500 - Distribution Line Right-of-Way Easements.

XI.E.j. 1900 - Contract for Rate 10

The Board reviewed revisions to District Service Regulation 1900 - Contract for Rate 10.

XI.E.k. 2000 - Contract for Rate 13

The Board reviewed revisions to District Service Regulation 2000 - Contract for Rate 13.

XI.E.l. 2100 - Contract for Rate 14

The Board reviewed revisions to District Service Regulation 2100 - Contract for Rate 14.

To approve revisions to District Service Regulations as presented. Passed with a motion by Gary Kroese and a second by Kenny Myers. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

XII. Notification of Next Board Meeting

Wednesday, January 3, 2024, at 9:00 a.m., in the boardroom at the Beatrice District office.

XIII. Adjournment

To adjourn the meeting at 4:26 p.m. Passed with a motion by Berneal Warner and a second by Rodney Heinrichs. Roll call vote. Todd Buel: Yea, Rodney Heinrichs: Yea, Dennis Hentzen: Yea, Stewart Huneke: Yea, Mark Knobel: Yea, Gary Kroese: Yea, Kenny Myers: Yea, John Novotny: Yea, Tom Sieck: Yea, Bruce Tegtmeier: Yea, Berneal Warner: Yea

TOM L. SIECK, SECRETARY

APPROVED:

DENNIS W. HENTZEN, PRESIDENT